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| **Manage sustainable practices to enhance an entity’s performance** |

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| **Kaupae |** Level | 5 |
| **Whiwhinga |** Credit | 15 |
| **Whāinga |** Purpose | This skill standard is intended for current managers and aspiring managers. This skill standard will provide learners with the knowledge and skills to manage sustainable practices to enhance an entity’s performance. This skill standard can be used within programmes leading to the New Zealand Diploma in Business (Level 5) (Ref: 2459) – Management strand, programmes aligned with management components, or it can be awarded as a standalone credential. |

**Hua o te ako me Paearu aromatawai |** Learning outcomes and assessment criteria

| **Hua o te ako |** Learning outcomes  | **Paearu aromatawai |** Assessment criteria |
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| 1. Identify and explain sustainable and unsustainable practices for an entity
 | 1. Explain sustainable business practices for an entity
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| 1. Identify unsustainable business practices within area of responsibility
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| 1. Implement sustainable practices for an entity
 | 1. Allocate sustainable resources and processes within scope, time, and budget
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| 1. Implement sustainable practices within area of responsibility, time, and budget
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| 1. Manage and monitor sustainable practices for an entity
 | 1. Monitor and review sustainable practices within scope of role, time, and budget
 |
| 1. Establish controls and measures for sustainable practice within scope of role, time, and budget
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**Pārongo aromatawai me te taumata paearu |** Assessment information and grade criteria

*Assessment specifications:*

Assessment must be conducted in real business context(s) and/or based on scenario(s) which must reflect the requirements and practicalities for conducting business in Aotearoa New Zealand.

Assessment materials should allow for learner, regional, cultural, or community contexts.
For example, a learner may wish to be assessed in a context that includes te ao Māori perspectives such as mātauranga, and tikanga specific to them.

The task or activity may relate to Te Tiriti o Waitangi. For guidance on Te Tiriti o Waitangi, please see [programme guidance documents](https://ringahora.nz/qualifications-and-assurance/programme-endorsement/programme-guidance-documents-for-providers-developing-programmes/).

*Definitions*

*Assessment materials* refer to the assessment activities, judgement statements, learner evidence, model answers, and any other material that supports assessment to this standard.

*Sustainable practices* refer to ongoing implementation and maintenance of systems, processes, and behaviours that ensure the responsible use of resources, long-term operational efficiency, and adherence to legal, ethical, and environmental obligations.

***Ngā momo whiwhinga |*** *Grades available*

* Achieved

**Ihirangi waitohu |** Indicative content

**Implement sustainable practices** ​

* What are sustainable business practices within an entity
	+ Resources
	+ Financial
	+ Marketing
	+ Compliance ​
* Identify unsustainable practices ​
* Possible efficiencies and advantages within an entity’s framework ​
* Ways to implement sustainable practice(s), policies and procedures, people, resources, systems, ​
* Implement within timeframes, proposed outcomes that align with operational objectives, frameworks and values, strategic alignment ​
* Procurement, planning, resources ​
* Stakeholder engagement

**Manage sustainable practices**

* Maintain processes (keeping the practices going/longevity) ​
* Keeping practices current ​
* Fit for purpose/continuous improvement ​
* Monitor and review SP, tracking evidence and data, measurement ​
* Manage and maintain resources
* Tools to monitor and review practices:
* Collect and use of evidence and data
* Tracking
* Measurement
* Maintenance processes such as continuous improvement, longevity, managing and maintain resources,
* Establishing controls and measures such as audit and review procedures, and quality assurance
* Check points and pulse checks
* Maintaining currency, relevancy, and fit for purpose
* Establishing controls and measures
	+ Audits
	+ Quality assurance
	+ Strategic alignment and frameworks
* Manage processes within scope, resources, and time

**Sustainable practice strategies**

* Ways to implement strategies
* Resources
* Policies and procedures
* Systems
* Timeframes and outcomes
* Frameworks
* Sustainable practices aligning with values of an entity
* Strategic alignment of practices
* Kaitiakitanga of practices

**Rauemi |** Resources

* Business.Govt - [Sustainable business](https://www.business.govt.nz/getting-started/business-planning-tools-and-tips/what-is-sustainable-business)
* Lumen Learning - [Principles of Management](https://courses.lumenlearning.com/wmopen-principlesofmanagement/)
* Ringa Hora - [Programme guidance](https://ringahora.nz/qualifications-and-assurance/programme-endorsement/programme-guidance-documents-for-providers-developing-programmes/)
* Groundwork.org.nz - [Te Tiriti articles in practice](https://groundwork.org.nz/resources/te-tiriti-articles-in-practice/)
* Te Ara – [Principles of The Treaty of Waitangi](https://teara.govt.nz/en/principles-of-the-treaty-of-waitangi-nga-matapono-o-te-tiriti-o-waitangi/page-1)

**Pārongo Whakaū Kounga |** Quality assurance information

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| **Ngā rōpū whakatau-paerewa |** Standard Setting Body | Ringa Hora Workforce Development Council |
| **Whakaritenga Rārangi Paetae Aromatawai |** DASS classification | Business > Business Operations and Development >  |
| **Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga |** CMR | 0112 |

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| **Hātepe |** Process | **Putanga |** Version | **Rā whakaputa |** ReviewDate | **Rā whakamutunga mō te aromatawai |** Last date for assessment |
| **Rēhitatanga |** Registration  | 1 | 31 December 2030 | [dd mm yyyy] |
| **Arotakenga |** Review | <type here> | [dd mm yyyy] | [dd mm yyyy] |
| **Kōrero whakakapinga |** Replacement information | <type here> |
| **Rā arotake |** Planned review date | 31 December 2030 |

Please contact at qualifications@ringahora.nz to suggest changes to the content of this skill standard.