Draft Micro-credential – Level 4

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| **Section** | **Level 4 Content** |
| Title | Applied Procurement and Tendering Practice |
| Credit Value | 20 credits. |
| Level Confirmation | Level 4 |
| Entry Requirements | Learners are expected to have successfully completed Level 3 or equivalent experience. |
| Purpose Statement | This micro-credential enables learners to apply procurement knowledge and participate effectively in digital tendering platforms. |
| Learning Outcomes | - Apply procurement knowledge and use online tendering platforms.- Analyse SME/community readiness, risks, and sustainability factors.- Apply compliance checklists and demonstrate probity in tendering.- Prepare persuasive, evidence-based responses and supporting documents.- Prepare and justify a pricing table or cost schedule.- Integrate cultural values, accessibility, and equity considerations into procurement practice.- Evaluate benefits and risks of AI in SME/community procurement contexts. |
| Skills | Procurement lifecycle and digital procurement systems; Public sector governance; Treaty of Waitangi obligations. |
| Knowledge | Procurement lifecycle, digital platforms, governance, Treaty obligations. |
| Assessment | Complete a mock tender submission using authentic documents; Apply governance and compliance requirements. |