Draft Micro-credential – Level 3

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| **Section** | **Level 3 Content** |
| Title | Foundational skills in Procurement and Tendering (Level 3) |
| Credit Value | 15 credits |
| Level | Level 3 |
| Entry Requirements | Open entry for learners with an interest in procurement and tendering processes. |
| Purpose Statement | This micro-credential recognises the ability of learners to apply foundational procurement and tendering practices in simple contexts. |
| Learning Outcomes | - Apply the foundational steps of a tendering process in a simple procurement scenario. - Apply fairness, cultural respect, accessibility, and equity principles in procurement. - Apply a simple readiness checklist and identify risks in tendering. - Engage respectfully with stakeholders/providers to clarify requirements. - Prepare a simple cost estimate for a job and evaluate affordability. - Explore how AI tools may assist with tendering tasks. |
| Skills | Compliance and probity; Financial literacy and costing; Communication and negotiation. |
| Knowledge | Tender lifecycle, public sector governance, Treaty obligations, ethical procurement. |
| Assessment | Mock tender; Case study on Treaty/public sector obligations. |