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| Title | **Describe a system in an operation in an organisation** |
| Level | **3** | **Credits** | **2** |

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| Purpose | People credited with this unit standard are able to describe a system in an operation in an organisation. |

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| Classification | Business Operations and Development > Systems and Resources Management |

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| Available grade | Achieved |

**Guidance Information**

1 Unit standards in the Systems and Resources Management domain are about using inputs and processes to achieve intended outputs.

2 Assessment against this unit standard will be in the context of a specific organisation, either one real to the candidate or a realistically simulated one. Assessment evidence must relate directly to this organisation.

3 The assessment context for this unit standard must be suitable to meet the criteria for Level 3 in the NZQF Level Descriptors, which are available [by](https://nzqa.sharepoint.com/sites/dmsTEO9999/Standards/C46568/Evaluation/4.%20Outcome/by) searching for “level descriptors” at [www.nzqa.govt.nz](http://www.nzqa.govt.nz).

4Definitions

 *Legislative/legal* refers to requirements that derive authority from legislation and/or the law.

 *An operation* may form part of an organisation’s activities or it may constitute a complete organisation.

 *Organisation* refers to a specific entity which may be – in private, public, or community and volunteer sectors; a business, a separate unit within a larger entity, a Māori organisation, or a special-purpose body.

 *Organisational requirements* may include but are not limited to:

* organisation purpose and/or direction
* organisation policies and processes
* compliance: legislative/legal, health and safety
* risk management
* sustainability.

 *System* refers to an organisational framework within which processes operate.

5 Assessment materials should reflect [Te Tiriti o Waitangi - Programme Development: Supporting Information](https://ringahora.nz/qualifications-and-assurance/programme-endorsement/programme-guidance-documents-for-providers-developing-programmes/)

**Outcomes and performance criteria**

**Outcome 1**

Describe a system in an operation in an organisation.

**Performance criteria**

1.1 The system is identified and described in terms of its purpose within the operation.

1.2 The system’s key processes are identified and described in terms of how they interconnect with each other.

1.3 The performance of the system is described in terms of its purpose and in accordance with organisational requirements.

1.4 Potential areas for improvement are explained in terms of the system’s effectiveness and in accordance with organisational requirements.

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| Planned review date |  |

**Status information and last date for assessment for superseded versions**

| Process | Version | Date | Last Date for Assessment |
| --- | --- | --- | --- |
| Registration | 1 | 17 November 2011 | 31 December 2028 |
| Revision and Rollover | 2 | 17 March 2016 | 31 December 2028 |
| Revision and Rollover | 3 | 29 July 2021 | 31 December 2028 |
| Rollover and Revision | 4 | 27 April 2023 | 31 December 2028 |
| Review | 5 |  | 31 December 2028 |

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| Consent and Moderation Requirements (CMR) reference | 0112 |

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.