

Intro 1 **Apply knowledge of the intelligence function, roles, and processes**

Kaupae Level	3
Whiwhinga Credit	15
Whāinga Purpose	<p>The purpose of this skill standard is for people who apply knowledge of the intelligence function, roles, and processes.</p> <p>This skill standard has been developed primarily for the assessment within programmes leading to the New Zealand Certificate in Intelligence (Introduction) (Level 3) [ref: 2392].</p>

Hua o te ako me Paearu aromatawai | Learning outcomes and assessment criteria

Hua o te ako Learning outcomes	Paearu aromatawai Assessment criteria
1. Describe the roles and relationships of the wider intelligence community in New Zealand.	a. Describe the role of the National Security System and its relationship with member agencies.
	b. Describe the role of an organisation with an intelligence function, and its relationship with another organisation with an intelligence function.

2. Apply knowledge of the purpose of intelligence, principles, levels, and roles to guide the activities within the intelligence function.	a. Describe the purpose of intelligence and how it is used to support organisational objectives.
	b. Describe the principles of intelligence used to guide the activities and the organisation of intelligence staff.
	c. Describe intelligence levels in terms of decision-making in organisational policies.
	d. Describe intelligence roles in an organisation.
	e. Describe the relationships between different intelligence roles and tasks how they relate to the intelligence cycle.
	f. Apply knowledge of intelligence roles within an organisation with an intelligence function.
	g. Apply knowledge of the principles of intelligence used to guide activities, levels, and roles, to support organisational objectives.
3. Explain the role and function of the intelligence cycle.	a. Explain the difference between information and intelligence.
	b. Describe techniques for evaluating information for intelligence purposes with reference to the intelligence cycle.

Pārongo aromatawai me te taumata paearu | Assessment information and grade criteria

Assessment specifications:

All activities and evidence must be in accordance with organisational requirements. Simulated examples are permitted.

Any use of digital tools or emerging technologies will need to be used in accordance with relevant organisational and industry codes of conduct and practice.

A minimum of 5 principles must be demonstrated.

Definitions

Intelligence – the functions, activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.

Organisational requirements – instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must be consistent with applicable legislation and any other applicable compliance requirements.

Ngā momo whiwhinga | Grades available

Achieved

Ihirangi waitohu | Indicative content

National Security System

- Government Communications Security Bureau (GCSB)
- Department Prime Minister and Cabinet (DPMC)
- New Zealand Security Intelligence Service (NZSIS)

Public Service organisations or member agencies that support Aotearoa New Zealand's national security sector

- ministries
- regulatory bodies
- New Zealand Police
- New Zealand Defence Force
- government organisations.

Principles of intelligence may include

- objectivity
- timeliness
- accessibility
- relevance
- accountability
- organisational principles.

Intelligence levels

- strategic
- tactical
- operational.

Techniques for evaluation of information

- Admiralty grading system
- Reliability Access Motivation Suitability (RAMS)
- 5X5X5
- 3X5X2.

How intelligence functions work together

- joint operations
- information sharing
- fusion teams
- Memorandum of Understanding (MOU)
- Approved Information Sharing Agreements (AISA).

Rauemi | Resources

- Health and Safety at Work Act 2015
- Intelligence and Security Act 2017
- Local Government Official Information and Meetings Act 1987
- [New Zealand Institute of Intelligence Professionals \(NZIIP\) handbook](#)
- New Zealand Government Protective Security Requirements - Information Security - Security Classification System or private sector equivalent, available from <https://www.protectivesecurity.govt.nz/>
- Official Information Act 1982
- Privacy Act 2020
- Te Kawa Mataaho | Public Service Commission – [Whakahaumarū | National security](#)

Pārongo Whakaū Kouna | Quality assurance information

Ngā rōpū whakatau-paerewa Standard Setting Body	Ringa Hora Services Workforce Development Council
Whakaritenga Rārangi Paetae Aromatawai DASS classification	Compliance and Law Enforcement > Intelligence Analysis
Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga CMR	0121

Hātepe Process	Putanga Version	Rā whakaputa Review Date	Rā whakamutunga mō te aromatawai Last date for assessment
Rēhitatanga Registration	1	[dd mm yyyy]	[dd mm yyyy]
Kōrero whakakapinga Replacement information	This skill standard replaces unit standards 28482 and 28483.		
Rā arotake Planned review date	31 December 2030		

Please contact Ringa Hora Services Workforce Development Council at qualifications@ringahora.nz to suggest changes to the content of this skill standard.