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| **4** | **Apply knowledge of a risk assessment process in an intelligence context**  |

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| **Kaupae |** Level | 3 |
| **Whiwhinga |** Credit | 5  |
| **Whāinga |** Purpose | The purpose of this skill standard is for people who apply knowledge of a risk assessment process in an intelligence context.This skill standard has been developed primarily for the assessment within programmes leading to the New Zealand Certificate in Intelligence (Introduction) (Level 3) [ref: 2392]. |

**Hua o te ako me Paearu aromatawai |** Learning outcomes and assessment criteria

| **Hua o te ako |** Learning outcomes  | **Paearu aromatawai |** Assessment criteria |
| --- | --- |
| 1. Apply knowledge of a risk assessment process in an intelligence context. | 1. Explain the difference between threat and risk.
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| 1. Explain how a risk is identified.
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| 1. Explain how likelihood and consequence is determined.
 |
| 1. Apply a risk matrix is used to determine the level of risk.
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**Pārongo aromatawai me te taumata paearu |** Assessment information and grade criteria

*Assessment specifications:*

All activities and evidence must be in accordance with organisational requirements. Simulated examples are permitted.

Any use of digital tools or emerging technologies will need to be used in accordance with relevant organisational and industry codes of conduct and practice.

*Definitions*

*Information* – unprocessed, raw and/or perishable material or data, that could be collected from any source.

*Intelligence* – the functions activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.

*Organisational requirements* – instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must be consistent with applicable legislation and any other applicable compliance requirements.

*Risk Identification* – the identification of organisational objectives (establish the context) and determine impact on organisational objectives.

***Ngā momo whiwhinga |*** *Grades available*

Achieved

**Ihirangi waitohu |** Indicative content

Difference between threat and risk

* intent and capability
* likelihood and consequences.

A process may include a risk matrix, brainstorm, organisational processes.

**Rauemi |** Resources

* Health and Safety at Work Act 2015
* Intelligence and Security Act 2017
* [New Zealand Institute of Intelligence Professionals (NZIIP) handbook](https://nziip.org.nz/wp-content/uploads/2023/08/NZIIP-Handbook.pdf)
* Official Information Act 1982
* Privacy Act 2020
* Public Records Act 2005
* Protective Security Requirements (PSR) - Information Security - New Zealand Government Security Classification System or private sector equivalents of the PSR, available from <https://www.protectivesecurity.govt.nz/>
* The State Services Code of Conduct, Standards of Integrity and Conduct available from [https://www.publicservice.govt.nz/](https://www.publicservice.govt.nz/our-work/integrityandconduct/) and/or any other agency-specific code or codes of conduct and/or ethics .

**Pārongo Whakaū Kounga |** Quality assurance information

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| **Ngā rōpū whakatau-paerewa |** Standard Setting Body | Ringa Hora Services Workforce Development Council |
| **Whakaritenga Rārangi Paetae Aromatawai |** DASS classification | Compliance and Law Enforcement > Intelligence Analysis |
| **Ko te tohutoro ki ngā Whakaritenga i te Whakamanatanga me te Whakaōritenga |** CMR | 0121  |

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| **Hātepe |** Process | **Putanga |** Version | **Rā whakaputa |** ReviewDate | **Rā whakamutunga mō te aromatawai |** Last date for assessment |
| **Rēhitatanga |** Registration  | 1  | [dd mm yyyy] | [dd mm yyyy] |
| **Kōrero whakakapinga |** Replacement information | N/A |
| **Rā arotake |** Planned review date | 31 December 2030  |

Please contact Ringa Hora Services Workforce Development Council at qualifications@ringahora.nz to suggest changes to the content of this skill standard.

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