

*(Add industry or sector-specific requirements that apply only to standards in specific domains)*

## **Āpitiḡanga | Appendix 1c Aviation – Airport Operations**

***Applicant organisations must meet the common requirements of each criterion detailed in the CMR and these specific requirements for standards in the following specific domains, and continue to meet them to maintain their consent or accreditation.***

***The domains specified within the following paragraphs have the specific requirements set out below those domains.***

### ***a. Particular skills and knowledge of teachers and assessors***

*Domain: Airport Operations*

*Specific requirements:*

*(State any requirements for skills, knowledge, credentials, experience, and professional development of teaching and assessment staff.)*

Staff selection, appraisal and development

Assessors

Applicant organisations must have policies and procedures to ensure that staff have relevant airport operations experience, and that teaching staff are qualified in workplace assessment.

Applicant organisations must have policies and procedures to ensure that all off site practical work based training is delivered under the supervision of an approved instructor.

### ***b. Special resources required for assessing against the standards***

*Domain: Airport Operations*

*Specific requirements:*

*(State any resources required for assessment.)*

Financial, administrative and physical resources

Applicant organisations wishing to deliver programmes in which airport operations unit standards will be assessed, must have policies and procedures to ensure that they are:

- able to demonstrate that they have the environment, systems, procedures and controls that are equivalent to a Civil Aviation Authority (CAA) Part 139 Aerodrome Certification and Use and the industry standard or New Zealand Defence Force (NZDF) Policy and Orders
- able to demonstrate that they have the environment, systems, procedures and controls that are equivalent to a Civil Aviation Authority (CAA) Part 140 Aviation Security Service organisation and the industry standard or New Zealand Defence Force (NZDF) Policy and Orders, for aviation security unit standards.

## Physical

Applicant organisation must have policies and procedures to ensure that facilities and resources are of the standard appropriate to the aviation industry and include:

- access to airport operations equipment and systems as necessary to support delivery of a programme in which unit standards will be assessed
- a reference resource specialising in airport operations material.

### **c. Learner access to resources**

*Domain:* Airport Operations

*Specific requirements:*

*(State any requirements for learner support systems and access to resources for students.)*

Student entry

Applicant organisations must have policies and procedures to ensure that students:

- satisfy the requirements for the issue of CAA Airport Identity Card, **or**
- are members of the New Zealand Defence Force (NZDF) under the authority of the NZDF Policy and Orders.

### **d. Practical experience**

*Domain:* Airport Operations

*Specific requirements:*

*(State any requirements for practical or work-based experience.)*

Applicant organisations must have policies and procedures to ensure the following standards are met for the delivery of on-job training whether directly by an organisation with consent to assess or remotely by an employer.

Training shall be carried out in workplaces which have or are covered by:

- NZCAA Part 139 approval or its military equivalent
- for Aviation Security, an NZCAA part 140 or its military equivalent.

In all cases the approval held must be appropriate to the subject of the training that will be delivered.

Applicant organisations must have policies and procedures to ensure that:

- All training is delivered on equipment currently being operated in New Zealand.
- On-job training is conducted in an operational environment or a training environment that fully simulates operational conditions.

### **e. Site visit**

*Domain:*

*Specific requirements:*

*(State if a site visit is required and the purpose of the visit in relation to the consent requirements.)*

