**QUALIFICATION DETAILS**

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| **Qualification number/Te nama o te tohu mātauranga** | 2316 | | |
| **English title/Taitara Ingarihi** | New Zealand Certificate in Cleaning (Level 2) with optional strand in Health Care Facilities Cleaning | | |
| **Māori title/Taitara Māori** |  | | |
| **Version number/Te putanga** | 3 | **Qualification type/Te momo tohu** | Certificate |
| **Level/Te kaupae** | 2 | **Credits/Ngā whiwhinga** | 40-45 |
| **NZSCED/Whakaraupapa** | 039909 Engineering and Related Technologies>Other Engineering and Related Technologies>Cleaning | | |
| **Qualification developer/Te kaihanga tohu** | Ringa Hora Services Workforce Development Council | | |
| **Review Date /Te rā arotake** | 28/02/2030 | | |

**OUTCOME STATEMENT/TE TAUĀKI Ā-HUA**

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| **Strategic Purpose statement/ Te rautaki o te tohu** |
| The purpose of this qualification is to provide the cleaning industry with graduates who are able to maintain professional standards, having attained sufficient knowledge and practical skills to deliver cleaning services.  The qualification is intended for people who are entering the cleaning industry or to recognise the skills and knowledge of those already employed in the cleaning industry, as well as providing a pathway for development in the cleaning industry.  The Health Care Facilities Cleaning optional strand builds on the core skills and knowledge to recognise the skills required for cleaning specifically in health care facilities, under supervision. |

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| **Graduate Profile/Ngā hua o te tohu** |
| Graduates of this qualification will be able to:  Apply knowledge of organisational processes to carry out generic cleaning duties.  Apply knowledge of cleaning product, equipment and processes to maintain safety of themselves, others, and the environment when performing cleaning services.  Communicate within the boundaries of own role when working as a cleaner.  Apply knowledge of organisational processes to carry out security procedures when working as a cleaner.  Graduates of the Health Care Facilities Cleaning strand will also be able to:  Apply infection control and contamination prevention procedures, when working as a cleaner. |

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| **Education Pathway/ Ngā huarahi mātauranga** |
| This qualification may lead to higher level qualifications in specialised cleaning or related areas such as laundry or dry cleaning. Graduates may also pathway into supervisory or business qualifications. |

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| **Employment, Cultural, Community Pathway/ Ko ngā huarahi ā-mahi, ā-ahurea, ā-whānau, ā-hapū, ā-iwi, ā-hapori anō hoki** |
| This qualification will assist people seeking employment in the cleaning industry. This could include working as a domestic and/or commercial cleaner, or caretaker, or in other sectors within the industry.  With experience, graduates could take on a role as mentor/learning representative or team leader/supervisor. |

**QUALIFICATION SPECIFICATIONS/ NGĀ TAUWHĀITITANGA O TE TOHU**

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| Qualification Award/ Te whakawhiwhinga o te tohu | This qualification may be awarded by any education organisation with an approved programme or accreditation to deliver an approved programme. |
| Evidence requirements for assuring consistency/ Ngā taunaki hei whakaū i te tauritenga | Evidence may include the following:  ⦁ analysis of employer and graduate surveys  ⦁ analysis of a range of workplace evidence  ⦁ evidence of effective internal and external quality assurance systems. |
| Minimum standard of achievement and standards for grade endorsements/ Te pae o raro e tutuki ai, ngā paerewa hoki hei whakaatu i te taumata o te whakatutukinga | Achieved |
| Other requirements for the qualification (including regulatory body or legislative requirements)/ Kō ētahi atu here o te tohu (tae atu hoki ki ngā here ā-hinonga whakamarumaru, ki ngā here ā-ture rānei) | N/A |
| General conditions for programme/ Ngā tikanga whānui o te hōtaka | Learners undertaking the Health Care Facilities Cleaning optional strand must comply with organisational requirements and guidelines.  Programmes including the optional strand must complete assessment of outcomes 1 and 2 before the optional strand is assessed.  Please refer to the following link for sector guidance on developing programmes that lead to this qualification: <https://www.careerforce.org.nz/programme-developer-information/>.  Providers are advised to refer to the Ringa Hora Services Workforce Development Council [Programme endorsement](https://www.ringahora.nz/for-providers-including-schools/programme-endorsement/" \o "https://www.ringahora.nz/for-providers-including-schools/programme-endorsement/" \t "_blank) considerations:   * Ngā Whakamārama - Programme content * Mana ōrite mō te hunga ako - Equity for learners * Torotoronga me te kimi whakaaro - Programme engagement and consultation * Te ao Māori * Te akoako me ngā reo o Te Moana-nui-a-Kiwa - Pacific languages and learners * Tangata Whaikaha - Disabled people   Further information is available from NZQA on Programme approval and provider accreditation |

**CONDITIONS RELATING TO THE GRADUATE PROFILE /NGĀ TIKANGA E HĀNGAI ANA KI NGA HUA O TE TOHU**

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| **Qualification outcomes/ Ngā hua** | | **Credits/Ngā whiwhinga** | **Conditions/Ngā tikanga** |
| 1. | Apply knowledge of organisational processes to carry out generic cleaning duties. | 23 credits | It is expected that programmes will include:  - Demonstrating and understanding the correct use of product and equipment,  - cleaning of bathrooms/toilet facilities, hard surfaces, floors  - time management  - general contamination prevention/infection control. |
| 2. | Apply knowledge of cleaning product, equipment and processes to maintain safety of themselves, others, and the environment when performing cleaning services. | 10 credits | It is expected that programmes will include:  - Cleaning product risks and hazards  - Personal and people safety and injury prevention  - Safe waste disposal  - Identifying hazards  - following emergency procedures  - reporting incidents. |
| 3. | Communicate within the boundaries of own role when working as a cleaner. | 5 credits | It is expected that programmes will include:  - Demonstrating knowledge of customer service  - maintaining client confidentiality  - knowing the limits of their role and when to contact their supervisor. |
| 4. | Apply knowledge of organisational processes to carry out security procedures when working as a cleaner. | 2 credits | It is expected that programmes will include:  - Applying security requirements. |
|  | Optional Strand - Health Care Facilities Cleaning | | |
| 5. | Apply infection control and contamination prevention procedures, when working as a cleaner. | 5 credits | It is expected that programmes will include:  - knowledge of guidelines and policies that apply in the Health Care Facilities setting in which this outcome is assessed. |

**TRANSITION INFORMATION/ HE KŌRERO WHAKAWHITI**

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| Replacement information/ He kōrero mō te whakakapi | This qualification replaced the National Certificate in Cleaning and Caretaking (Level 2) with strands in Commercial Cleaning, and Health Care Facilities [Ref: 0214]. This has been discontinued. |
| Additional transition information/ Kō ētahi atu kōrero mō te whakakapi | Version Information  Please refer to [Qualifications and Assessment Standards Approvals](https://www.nzqa.govt.nz/framework/updates/summaries.do) for further information.  Version 2 of this qualification was published in February 2020.  The last date for assessments to take place for version 2 of this qualification is 31 December 2026.  People currently enrolled in programmes leading to version 2 of this qualification may either complete the requirements by 31 December 2026 or transfer to version 3 of the qualification.  It is not intended that any existing candidates be disadvantaged by these transition agreements; however, anyone who feels that they have been disadvantaged may appeal to:  Ringa Hora Services Workforce Development Council  PO Box 445  Wellington  New Zealand  Phone:  04 909 0306  Email:  [qualifications@ringahora.nz](mailto:qualifications@ringahora.nz)  Website: [www.ringahora.nz](http://www.ringahora.nz) |